

Forward thinking
Straight talking



Head of Technology Innovation

JOB SPECIFICATION

Gateley /

POSITION:	Head of Technology Innovation
LOCATION:	Birmingham or Manchester
CONTRACT TYPE:	Permanent

The *role*

Gateley foresees that innovative technologies will have a significant impact on our business during the coming years and this role is critical to maximising the opportunities that are presented. The Head of Technology Innovation will be responsible for defining, securing approval, and delivering technology-based innovation initiatives. The role will focus on leveraging emerging technologies to enhance the firm's profitability through improving operational efficiency and delivering innovative solutions to clients.

This role reports directly into the IT Director. This is a Hybrid role, with an average of at least 3 days per week in Birmingham (preferred) or Manchester and some travel to other Gateley offices.

Key Responsibilities:

- **Technology Innovation Leadership:** Lead the Innovation and Client Solutions team, exhibiting and embedding Gateley values. Work closely with the Innovation Director to lead and manage the Forward Thinking Technology Network.
- **Technology Innovation Strategy:** Working collaboratively with the Innovation Director, IT Director, and IT Business Partners, develop and maintain a comprehensive technology innovation strategy that is aligned with Gateley's business objectives.
- **Stakeholder Engagement:** Using language that engages Gateley's senior leadership, provide regular updates and implementation progress reports. Represent the firm's technology innovation interests in external forums.
- **Delivery:** Ensure timely delivery of Technology Innovation projects and changes that meet well-defined business objectives.
- **Suppliers:** Create and maintain a directory of suppliers who can assist Gateley with innovative technology, probably including local universities in Knowledge Transfer Partnership (or similar) arrangements.
- **Technology Roadmap:** Manage the technology roadmap for those applications that are core to the Innovation and Client Solutions team, ensuring consistency with business goals and emerging trends.
- **Research and Development:** Stay abreast of the latest technology trends and advances and evaluate their potential impact on Gateley's operations and client services.
- **Change Management:** Lead the adoption of new technologies and processes within the firm, ensuring smooth transitions and minimal disruption to business operations.
- The above is not an exhaustive list. The role is part of a relatively small team that is committed to excellent performance for Gateley – and that may require a flexible outlook in taking on other tasks from time to time.

The *team*

At Gateley Plc, our IT department is a dynamic and collaborative environment where innovation thrives. Over recent years, we have expanded our team to include about 50 IT professionals who are dedicated to driving technological excellence and delivering innovative solutions. Our diverse team is structured across several key areas: IT Service, Infrastructure, Architecture, Security, Change Management, Engineering, Innovation and Client Solutions.

Our IT department is not just about technology; it's about people. We value collaboration, continuous learning, and professional growth. Join us and be part of a team that is shaping the future of IT at Gateley Plc!

The *person*

Key Skills and Experience:

Key Competencies:

- Leadership: Ability to inspire and lead cross-functional teams towards a common goal.
- Innovation: Creative thinker with a strong ability to identify and implement innovative solutions.
- Technical Expertise: Deep understanding of technology trends and their application in a business context.
- Collaboration: Strong team player with excellent collaboration and communication skills.
- Adaptability: Ability to thrive in a fast-paced, dynamic environment and manage multiple priorities.

Desirable:

- Demonstrated experience in managing technology-based projects, with a track record of successful delivery.
- A degree in Information Technology, Business Administration, or a related field.
- Experience of line management of a team of 5-10 individuals

Required:

- Excellent communication and interpersonal skills, with the ability to influence and engage stakeholders at all levels.
- Strong analytical and problem-solving skills, with the ability to think strategically and drive innovative solutions.
- Strong understanding of IT systems, infrastructure, and applications relevant to the Professional Services/Legal sector.
- Ability to lead and motivate cross-functional teams, fostering a collaborative and high-performance culture.
- Proven experience in a technology innovation leadership role, preferably within a professional services or legal environment.
- Strong understanding of emerging technologies, including Gen AI and Process Automation.

- Strategic thinker with a passion for innovation and a results-driven mindset.

The *benefits*

With support, coaching and feedback from some of the most engaging colleagues around our great development and progression opportunities will reward your commitment and loyalty. We offer a competitive remuneration package where you'll be rewarded for your individual performance with an opportunity to receive an annual bonus.

In addition, we have a wide range of learning and development opportunities via our Learn platform to develop new skills and progress your career. Our My Flex comprehensive rewards package includes options covering annual leave (and the benefit of purchasing extra days), cycle to work, critical illness benefit, employee assistance programme, group personal pension, health care, season ticket loan and many more benefits (grade dependent). Finally, with Perks At Work/Home you can select a host of retail benefits that suit your needs alongside a Community Online Academy, free courses for all from fitness to coding to languages to hip hop dance.

We are *Gateley*

We are forward thinking and straight talking, our approach is to find solutions to the problems that our clients face. Gateley is a legal and professional services group, we are a group of formidable experts in all areas of law and business. Passionate problem solvers, we get our kicks from finding the right answers and getting our legal and business clients where they need to be. We support more than 5,700 active clients, ranging from FTSE 100 companies to private individuals, in the UK and beyond. Being part of Gateley is not just about the expertise that you bring; it's about attitude too.

The 'Gateley Story' is the story of our people and our culture. It is what has got us to where we are today as a successful business and it's the driving force behind the Gateley Team Spirit and the values that have shaped it. We have a set of shared internal values that capture what the Gateley Team Spirit is and this includes five elements that bind us all together as one Gateley: Ambitious for Success, Forward Thinking, Room to Breathe, Trusted to Do and Working Together. Every year across the group, we recognise members of our team that have gone and above and beyond and have lived these shared values. They are recognised at our annual Gateley Team Spirit awards.

Diversity, inclusion and well being

Diversity, inclusion and well being is an important part of Gateley's culture and values. We recruit talented people from a diverse range of backgrounds and cultures, providing equal opportunities for all to join our team regardless of age, sex, race, sexual orientation, disability, or culture.

We create an exciting and rewarding place to work that aims to fulfil everyone's potential and together to achieve personal and business goals. We offer flexible working patterns to help our staff achieve a good work/life balance and we encourage candidates seeking flexibility in their next role to apply for any of our vacancies.

We are proud to have been recognised by The Law Society as gold standard for our Diversity and Inclusion Charter and to be Stonewall Diversity Champions.

Additional Information

If you are successful in receiving an offer of a role with our company a variety of pre-employment screening checks will be completed. Our screening checks can include but are not limited to your eligibility to work, professional and academic qualifications, any criminal records, your financial stability and references from previous employers. The screening that takes place will be relevant to your role and will vary from role to role.



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